

BOROUGH OF NEW ALEXANDRIA
WESTMORELAND COUNTY, PENNSYLVANIA

ORDINANCE NO. 122

AN ORDINANCE OF THE BOROUGH OF NEW ALEXANDRIA,
COUNTY OF WESTMORELAND AND COMMONWEALTH OF
PENNSYLVANIA, REQUIRING LESSORS OF REAL ESTATE
TO FILE OCCUPANCY REPORTS WITH THE NEW
ALEXANDRIA WAGE TAX COLLECTOR EACH YEAR.

BE IT ORDAINED AND ENACTED and it is hereby ordained and enacted by the Borough Council of the Borough of New Alexandria, County of Westmoreland and Commonwealth of Pennsylvania, as follows:

SECTION I: A lessor is defined, for the purposes of this Ordinance, as any person or persons, partnership, joint venture, corporation, or any other organization or entity, who leases, rents or allows another party to occupy real estate or portions of real estate, owned by or in the control of the lessor.

SECTION II: A lessor shall file occupancy reports with the New Alexandria Wage Tax Collector, as follows:

- (a) On or before January 31, of each year; and,
- (b) Within thirty (30) days after a new or additional party leases, rents or occupies all, or a portion, of real estate owned by, or in the control of, the lessor.

SECTION III: If no new or additional party or parties have leased, rented or occupied all or a portion of the real estate owned by, or in the control of, the lessor, since the filing of the most recent occupancy report, then, annually, on or before the 31st day of January each year, the lessor shall file a certification to that effect with the New Alexandria Wage Tax Collector on forms available at the office of the New Alexandria Wage Tax Collector.

SECTION IV: An occupancy report shall contain the following information:

(a) The names and addresses and telephone numbers of all persons or parties, natural or corporate, having a right to occupy real estate owned by, or in control of, the lessor.

(b) The name, address and telephone number of the lessor.

SECTION V: Any lessor who shall fail to comply with any provision of this Ordinance upon conviction thereof, shall be fined not more than \$ 300.00 for each and every violation thereof. It shall be a separate violation:

(a) As to each person or party, leasing, renting or occupying all, or a portion of, real estate owned by, or in the control of, the lessor.

(b) As to each failure to provide an occupancy report or certification of no change in occupancy when due.

(c) As to each successive thirty (30) day period following the due date of an occupancy report or certification of no change in occupancy.

ORDAINED AND ENACTED this 13th day of May,

1998.

NEW ALEXANDRIA BOROUGH

By Devin A. Sheffer
President of Council

ATTEST:

Susan M. Caldwell
Secretary

APPROVED this 13 day of MAY, 1998.

Mayor
Mayor