

**New Alexandria Borough Council**  
**Minutes of August Meeting**  
**October 9th, 2024**  
**7:00PM**

Attending the meeting were the following:

Dan Dunmeyer	Henry R. Snyder	Wayne Duffield	Dennis Zdrojkowski
Carol Zdrojkowski	Tim Ruane	Brian Cavanaugh	
Bonnie Dunmeyer- absent			

1. At 7:00PM Daniel Dunmeyer called the meeting to order, followed with the Pledge of Allegiance.

**2. Visitors Comment:**

**2.1** Resident Susan Carothers of Summit Lane expressed concerns on the construction that is going to take place on Summit where property was purchased. If there was a modular or mobile home ordinance being placed on property. Mayor Tim Ruane said the borough does not have such an ordinance, but we do have an ordinance on the dimensions of the surrounding property area around the home. Also, Mr. Steele owns the right of way to that property stated by Henry Snyder. Brian Cavanaugh, the solicitor stated that all plans and ordinances, restrictions must be approved by the borough engineer and meet the borough codes. It is all in the borough code book it all will be approved by the borough engineer and then reported to council. Mrs. Carothers also brought up the Casino Grant money for repair to Summit Lane. President Daniel Dunmeyer reported that it is still on hold at this point. Once we hear something on it the repairs will be made. There is limits to the Grant program and it is not an annual Grant. The right name for it is the Casino Share Grant and we have not heard either way if we have been approved or rejected. The Grant money must be used on street repairs. We reported worse streets.

**2.2** Pete Maricondi thanked the borough for replacing the POW flag at Gray Wing Park. Mr. Maricondi also asked about the status of the action being taken on the junk and vehicles in the community.

**3.1 Mayor's Report:**

Mayor Tim Ruane assured Mr. Maricondi that he addressed the issue, and both properties they have till October 15<sup>th</sup>, 30 days from when he sent out the violation letters to correct the problem before they will be cited per Ord. 165 Nuisance.

Mr. Maricondi brought up another vehicle problem on Church St behind No Walls Church. Mayor Tim Ruane said he will look into it because our community doesn't need to look so bad.

### **3.2 President's Report:**

Dan Dunmeyer reported that he submitted the Category 4 Gaming Fund Share Grant application for the replacement of the borough tractor and it was received by the deadline. So, we are looking forward to hearing about that soon. End of report.

### **3.3. Code Enforcement Officer Report:**

Tim Ruane sent out warning letters that went out on various violations within the borough. He reported on the Nuisance Ordinance that states that any vehicle which does not have a current sticker or current license on your registration is in violation of the ordinance. There are a couple of properties with this problem. Also, flat tires need to be repaired and in working order or that also in violation of the ordinance. Tim made it clear that this is not going to continue being an issue to the borough. The portable dumpster was picked up in the town but there is still one on Keystone Park Road that will be addressed. End of report.

### **3.4 EMA Director Report**

Watson Smith reported that the emergency operations procedures are complete. The packet is being digitized before he can print it out for council to review and sign. He reported that there is now a EMA page on Facebook under New Alexandria Emergency Management to go to for any updates and reports.

### **3.5 Activities Report**

Carol Zdrojowski reported that we are still making plans on the Christmas Kick Off and we will be stuffing Halloween Treat Bags on the October 28<sup>th</sup> for Halloween parade and trick or treat on October 31<sup>st</sup>.

### **3.6 Maintenance Report**

Dennis Zdrojowski reported on the replacement of the POW flag at Gray Wing Park and that the repairs to the kitchen and bathroom ceilings were done and are ready for the health inspection. Light fixtures were replaced in the kitchen also and are operative. We have a boiler inspection coming up in two weeks making sure we are ready for the change in the weather and heating the community center. Bids for the landscaping in 2025 will be conducted in the next 2-4 weeks due to the companies being busy ending the landscaping season. We have some issues with the emergency

lighting in the bathrooms with no power to them. We had an emergency alarm problem with an sensor issues. Batteries were replaced and are good. End of report.

### **3.7 Rading and Approval of Minutes**

Dan asked if council had time to read and approve of the minutes for September. Henry Ser made a motion to accept the minutes and Wayne Duffield seconded. All in favor 4-0, motion carried.

### **3.8 Treasurers Report:**

Carol Zdrojkowski read the Treasurer's Report for September 2024. The Treasurer Report for periods September 1 through September 30, 2024

- General Fund: opening balance      \$ 66,707.11
- Deposits                                      \$ 8,993.56
- Bills Paid                                     \$ 7,141.88
- Capital Reserve/PLGIT                 \$ 2,490.85
- Liquid Fuels Fund/PLGIT              \$ 33.41
- Closing Balance                          \$ 68,558.79 (correction)

Wayne Duffield made a motion to accept the Treasurer's Report, seconded by Dennis Zdrojkowski, all in favor 4-0, motion carried.

### **3.9 Payment of Bills:**

Carol Zdrojkowski read and presented bills for payment for the month of September 2024. Henry Snyder made a motion to accept the bills, seconded by Dennis Zdrojkowski, all in favor, 4-0, motion carried.

## **4. Old Business:**

4.1 A letter of intent was received for an audit done by Samu White, CPA on the borough for 2023 records in the amount of \$4,500.00. This will probably be the same amount for an audit for the year 2025 asked by Henry Snyder.

## **5. New Business**

- 5.1 Watson Smith already gave his report earlier and the approval of the Emergency Operation will be signed at a letter date once printed out.
- 5.2 Council voted to advertise for a Code Enforcer Officer. The add will be posted in the Latrobe Bulletin, the website and social media. Wayne Duffield made a motion to advertise for a Code Enforcer, seconded by Henry Snyder. All in favor, 4-0 motion carried.

5.3 The council opened a discussion for a millage increase for 1 mill. Brian explained the process that the budget should be ready to be posted for the public and ready for advertisement so it will be voted on at the next council meeting and then adopted in December 2024. Budget must be posted 10 days prior to the meeting; therefore, next meeting, council will vote to accept the budget which will include the 1 mill increase. Then the budget will be posted in the Borough Office and Library. No questions or concerns on the floor.

## **6 Adjournment**

Henry Snyder made a motion to adjourn, second by Dennis Zdrojkowski, 4-0, motion carried. Dan Dunmeyer adjourned the meeting at 7:42.

Respectfully submitted,  
Carol Zdrojkowski  
Secretary/Treasurer