

**New Alexandria Borough Council**  
**Wednesday, August 13th, 2025**  
**7:00PM**

Attending the meeting was the following:

Brian Cavanaugh Daniel Dunmeyer (Absent) Judy Lloyd Wayne Duffield  
Pam Lewis Tim Ruane (Absent) Dennis Zdrojkowski (Absent)  
Carol Zdrojkowski (Absent)

1. At 7:00PM Wayne Duffield called the meeting to order, followed by the Pledge of Allegiance. Council went into an executive session.

**2.Visitors' Comment:**

2. 1 Watson Smith, the New Alexandria Fire Chief and EMA Director addressed the fire department's concern with a potential solar farm. He expressed concerns as to the following the regulations in maintaining (charging and disposing) the batteries.
- 2.2 Sue Carothers posed the question as to when Summit Street will be paved. She also expressed a concern with a business being established in a home in her neighborhood. Again, Brian Cavanaugh, the solicitor, reiterated the code enforcement officer will help with that.
- 2.3 Alana Dishong, from Woodlawn Street requested a copy of the Ordinance pertaining to the grass cutting. She was advised to check on the New Alexandria website where all Ordinances are lists.
- 2.4 Debbie Ressler prefaced her remarks by asking if Church St is considered residential or commercial? Council's immediate response was "residential." Her issue is in regard to a gentleman operating a business from his home. Debbie was apprised of the code enforcement officer taking care of that.

**3.1 Mayor's Report:**

Mayor was absent, so no report was given.

**3.2 President's Report:**

The President was absent, so no report was given.

**3.3 Code Enforcement Officer Report:**

Nothing to report.

### **3.4 EMA Director Report**

Nothing to report.

### **3.5 Activities Report**

Nothing to report.

### **3.6 Maintenance Report**

Dennis Zdrojkowski was absent, so no report was given, however, Wayne Duffield did report that three bids that were acquired by Dennis on the situation of Mrs. Duffey property, digging the swale, correcting the water problem.

1. Bid was by TS Property Professionals of \$1,457.50
2. Bid was by McWilliams Landscape Construction at \$4,354.20
3. Bid was by Excavation at \$8,676.00.

A motion was made to accept the bids of \$1,457.50. Judy Lloyd made the motion to accept the bid, seconded by Pam Lewis, all in Favor, motion carried 3-0.

### **3.7 Reading and Approval of Minutes**

Council was given last month's minutes at the Agenda meeting and there were no questions or concerns, there were none, so minutes were accepted and approved motion carried 3-0.

### **3.8 Treasurers Report:**

The Treasurer's Report for July 2025. The Treasurer Report for periods July 1, 2025, through July 31, 2025

- General Fund: opening balance \$ 166,594.78
- Deposits \$ 10,024.10
- Bills Paid 7/1 – 7/31/2025 \$ 56,775.59
- Capital Reserve/PLGIT \$ 575.89
- Liquid Fuels Fund/PLGIT \$ 80,122.72
- Closing Balance \$ 1119,843.29

### **3.9 Payment of Bills:**

No bills were read due to the secretary, Carol Zdrojkowski absence. Bill amount for Bills from 8/1/2025-8/30/2025 total was \$10,209.84

### **4.0 Old Business**

Nothing to report

## **5.0 New Business**

5.1 As mentioned in the Maintenance report the bid of \$1,457.50 was approved and voted on. Motion carried 3-0

5.2 Pam made a motion to approve the start of the bidding process for the Street/Road Repair Project with Bove Engineering, seconded by Judy Lloyd, all in favor, motion carried 3-0 included

5.3 Brian Cavanaugh presented an update on the information regarding a solar farm. This procedure and preliminary plans (at this time).

5.4 Debbie resslar expressed an interest to being on the Zoning Hearing Board.

5.5 Fire Chief, J.R. informed council and residents of a drill that is in the early stages of planning. This will be available for EMA.

## **6.0 Adjournment**

Wayne Duffield asked for a motion to be made to adjourn the meeting. Judy Lloyd made a motion to adjourn, seconded by Pam Lewis, all in favor, 3-0, motion carried. Wayne Duffield adjourned the meeting at 7:33pm.

Respectfully submitted,  
Pam Lewis &  
Carol Zdrojkowski  
Secretary/Treasurer



**New Alexandria Borough Council**  
**August Minutes**  
**Wednesday, August 13, 2025**  
**7:00 PM**

Council Members in Attendance:

Brian Cavanaugh   Wayne Duffield   Pam Lewis   Judy Lloyd

1. The meeting was called to order by Wayne Duffield, followed by the Pledge of Allegiance. This was preceded by a brief “Executive Session.”

**2. Visitor's Comments:**

2.1 Watson Smith, Jr. (A/K/A “J.R.”), Fire-Chief for New Alexandria addressed the fire department's concern with a potential solar farm. He expressed the the concerns as to following the regulations in maintaining (charging and disposing) the batteries.

2.2 Sue Carothers posed the question as to when Summit St. will be paved. She also expressed a concern with a business being established in a home in her neighborhood. Again, Brian reiterated the code-enforcement officer will help with that.

2.3 Alana Dishong, from West Main St. requested a copy of the Ordinance pertaining to grass cutting. She was advised to check on the New Alex website (where all Ordinances are listed).

2.4 Debbie Ressler prefaced her remarks by asking if Church St is considered residential or commercial. Council's immediate response was, “residential.” Her issue is in regards to a gentleman operating a business from his home. Debbie was apprised of the code-enforcement officer taking care of that.

**3. Reports and Presentations:**

Reports and presentations were omitted due to none being submitted.

**4. Old Business**

(over)

## **5. New Business**

- 5.1 Three bids were presented pertaining to the process of digging the swale, correcting the water problem, and restoring the land to grass. The three bids were: 1- TS Property Professionals - at \$1,457.50; 2- McWilliams Landscape Construction – at \$4,354.20; 3- A-1 Excavation – at \$8,676.00. A motion was made by Judy to accept the lower bid. Pam seconded the motion. Motion carried.
- 5.2 Pam made a motion to approve the start of the bidding process for the Street/Road Repair Project with Bove Engineering. Judy seconded the motion. Motion carried.
- 5.3 Brian presented an update on the information regarding a solar farm. This included the procedure and preliminary plans (at this time).
- 5.4 Debbie Ressler expressed an interest to being on the Zoning Hearing Board.
- 5.5 Fire-Chief, JR, informed everyone of a drill that is in the early stages of planning. This will be available for EMA.

## **6. Adjournment:**

Wayne called for a motion to adjourn the meeting. Judy made the motion. Pam seconded. Motion carried.

Respectfully submitted,  
Pam Lewis (Protem for Carol Zdrojkowski)

New Alexandria Borough

Treasurer's Report

August, 2025

General Fund

Opening Balance	\$ 119843.29
Deposits	\$ 30,226.99
Bills Paid 8/1- 8/31/25	\$ 10,655.42
Closing Balance	\$ 139414.86
Capital Reserve	\$ 577.90
Liquid Fuel	\$ 67,738.86



# Accounts

Expand All

Account	Market Value
CAPITAL RESERVE FUND 00001397013	\$577.90
STATE LIQUID FUEL FUND 00001397026	\$67,738.86

