

**New Alexandria Borough Council**  
**Minutes of July Meeting**  
**Wednesday, July 9th, 2025**  
**7:00PM**

Attending the meeting was the following:

Brian Cavanaugh   Daniel Dunmeyer   Judy Lloyd   Wayne Duffield  
Pam Lewis   Tim Ruane   Dennis Zdrojkowski   Carol Zdrojkowski

1. At 7:00PM Daniel Dunmeyer called the meeting to order, followed by the Pledge of Allegiance. Council went into an executive session.  
The Mayor, Tim Ruane swore in Judy Lloyd who will replace the vacancy of Henry Snyder on council.

**2.Visitors' Comment:**

2.1 Mr. James Albert handed out a packet to council that was discussed at last month's meeting.

2.2 Sue Duffey 113 E. Main Street. She wanted to bring up the problem of the drainage issue she is having. Two months ago, the maintenance supervisor, Dennis Zdrojkowski went to her home and had Rick Urban clear the water that entered her basement from a bad rain New Alexandria had. Since she is still having issues, it was suggested that Dennis have the borough engineer, Emil look at it when he can. She had also mentioned that the house on the corner of Derry Rd and Rt. 981 has weeds that is overgrown, and it is hard to see coming out onto Rt. 981.

2.3 Rachel Yantos of 407 Church St complained about people dumping behind her property but it is now coming onto her property. Dennis Zdrojkowski and Tim Ruane confirmed that there is a sign in that area that states NO DUMPING even though it is at the end of the street, there should still be no dumping. No camera is in that area but there may be one on the gun shop. Mrs. Yantos showed some pictures of the trash. This has been happening since last year so council doesn't know how much can be seen. Tim Ruane suggested that we send a letter to the owner of the owner of the property, who lives in California.

Mrs. Yantos also brought up an issue regarding a ditch at the end of Church St. in front of her house and sidewalk that is getting bigger. It was suggested that council look at the property lines to determine if at the end of the street can be repaired by the borough.

### **3.1 Mayor's Report:**

Time Ruane, the mayor, reported that since his term will end at the end of this year, he will be posting an ad on the borough website to see if anyone is interested in taking over the borough website and social media of accounts. Anyone who has WordPress experience is encouraged to get in touch with the borough. There will not be a stipend for doing the website. Nothing else to report.

### **3.2 President's Report:**

It was just confirmed that we received the Kubota grant of \$45,000 and council will be purchasing a new one which will be a 3–5-month delivery wait, therefore we should have it before the Winter season begins.

### **3.3 Code Enforcement Officer Report:**

Nothing to report.

### **3.4 EMA Director Report**

Nothing to report.

### **3.5 Activities Report**

Nothing to report.

### **3.6 Maintenance Report**

Dennis Zdrojkowski reported that the community flagpole has been repaired by Prodigy Electric Group for no charge. He just wanted to do the repair it as a community service to the borough. Dennis gave Keaton, president of the company a BIG THANK YOU and a thank you letter will also go out. Dennis also reported that the sink hole behind the Community Center on Gallagher St will be repaired by Derry Township. It is their sink hole, so they reported that they will repair it.

### **3.7 Reading and Approval of Minutes**

Dan asked if council had time to read and approve of the minutes for June 2025. Dennis Zdrojkowski made a motion to accept the minutes, seconded by Wayne Duffield. All in favor, 5-0, motion carried.

### **3.8 Treasurers Report:**

Carol Zdrojkowski read the Treasurer's Report for March 2025. The Treasurer Report for periods June 1, 2025, through June 30, 2025

- General Fund: opening balance   \$ 119,575.85
- Deposits                                 \$ 55,793.73
- Bills Paid 6/1 – 6/30/2025         \$ 8,774.80
- Capital Reserve/PLGIT             \$ 571.94
- Liquid Fuels Fund/PLGIT         \$ 80,144.43
- Closing Balance                     \$ 166,594.78

Wayne Duffield made a motion to accept the Treasurer's Report, seconded by Pam Lewisi, all in favor 5-0, motion carried.

### **3.9 Payment of Bills:**

Carol Zdrojkowski read and presented bills for payment for the month of July 2025. Dennis Zdrojkowski made a motion to accept the bills, seconded by Pam Lewis, all in favor, 5-0, motion carried.

### **4.0 Old Business**

4.1 Brian Shumack did show interest in being hired as the Code Enforcement Officer but since it will take him a longer time to get trained and certified, we need to have a Code Enforcement Officer now, therefore it is councils' opinion that we should go with the company interim until we can get someone trained and certified Dennis Zdrojkowski made the motion to go with the company temporarily till we can get someone permanently for the borough, seconded by Pam Lewis, all in favor, 5-0, motion carried.

Tim Ruane will contact the company and set up a meeting with council to see what all we need to do.

### **5.0 New Business**

5.1 Dan Dunmeyer brought it up that the firemen wants to build a billboard on the side of the salt shed for advertising. Dennis Zdrojkowski gave more information on what the fireman asked. They want to build a billboard on Borough property facing Rt. 22 to advertise events that the borough will be having in hopes of getting more residents from surrounding areas to come. Dennis told them that he would have to bring it to council for approval since it is on borough property. Dennis made the motion to give the firemen the approval to build a billboard on borough property facing Rt 22 for advertising, Dan Dunmeyer added if it is within the codes of the

borough, secondly by Wayne Duffield, all in favor, 5-0 motion carried. A letter will go out to the firemen so that they know what codes they need to meet.

#### **6.0 Adjournment**

Dennis Zdrojkowski made a motion to adjourn, second by Pam Lewis, all in favor, 5-0, motion carried. Daniel Dunmeyer adjourned the meeting at 7:33pm.

Respectfully submitted,  
Carol Zdrojkowski  
Secretary/Treasurer

**New Alexandria Borough Council  
Minutes of August Meeting  
Wednesday, July 9th, 2025  
7:00PM**

**Special Executive Session**

After the pledge of allegiance, Dan Dunmeyer informed the audience that council would be going into an executive session.

Regarding the Right to Know request we received from Marco Sylvania representing James Alberts.

Brian Cavanaugh, the solicitor called an executive meeting on how council wants to respond to Marco Sylvania's (who is the solicitor in the sheriffs Westmoreland office) request on law Right to Know regarding the warning letter Tim Ruane sent to Mr. Albert for two burning violations:

Mr. Albert attended the June meeting asking who the person that made the complaint against him on the burning violations was. Tim was absent from that meeting, but Dan Dunmeyer responded that, that was confidential, and he was not going to disclose that information. Now Mr. Albert has attained a lawyer to obtain this information on a Right to Know Request.

1. Any additional photographs that were taken and the name of the person who took those photographs.
2. The name of the person who made the complaint against Mr. Albert.
3. Any notes or minutes from council discussion these alleged violations.

According to the law we have to respond within five (5) days, but we need to ask for a 30 day extension due to the fact that the secretary (the opened record officer) only works one day a week as a part-time employee and it would take more than five days to obtain this information if there are any records or notes on this allegation.

The requests ask for the name of the person who reported this complaint and regarding the right to know law, there is an exception that allows council to deny this request. If council denies the request, then council needs to state why, and then Mr. Albert has the right to appeal it. The office of appeals has the right to determine if the council properly had the right to withhold this information. Council has the right to appeal also. Penalties can be

assessed if council is found on withholding the right to know information. Then Mr. Albert has the right to file something at the courthouse stating that we didn't follow the Right To Know Request.

The question from Mr. Cavanaugh is: Does council want to spend the money if Mr. Albert takes this all the way to court? The name of the person who made the complaint is protected information. This could cause a chain of wrong demands. If we let Mr. Albert know who the person is, then the next complaint received, we would have to let that person know who made the complaint and so on...

The solicitor, Mr. Cavanaugh, wanted to know what writings we have as proof that Mr. Albert did violate the burning ordinance? Dan Dunmeyer and Tim Ruane responded that photographs and the complaint were sent by text. Mr. Albert was reported as burning hay with goat urine on it and left it smoldering, which caused an odor, and you could see the black smoke throughout the town. He denies this complaint and that is why we were contacted by Mr. Sylvania, Mr. Alberts lawyer. No citation was sent, just a letter violating with the photograph of the smoldering fire. This has happened before, so it is a reoccurring complaint. It was discussed that council can give Mr. Albert anything he wants but the name of the person who made the complaint.

The decision was made by council and we voted on protecting the person who made the complaint and to send Mr. Sylvania a letter stating this from the Carol Zdrojkowski, secretary.

Brian Cavanaugh, the solicitor, reminded everyone that what was talked about at this meeting was not to go beyond the conference room once we left. Special minutes will be typed up and filed separately.

Respectfully,

Carol Zdrojkowski

Secretary – New Alexandria